



भारतीय सूचना प्रौद्योगिकी संस्थान इलाहाबाद
Indian Institute of Information Technology Allahabad
An Institute of National Importance by Act of Parliament
Deoghat Jhalwa, Prayagraj - 211015 (U.P.) INDIA

Ph.: 0532-2922025, 2922067, Fax : 0532-2430006, Web : www.iiita.ac.in, E-mail : contact@iiita.ac.in

Application for Grant of Family Pension on the Death of Government Servant / Pensioner

1. Name of the applicant :

(i) Widow/Widower :

(ii) Guardian if the deceased Govt. Servant :
/ Pensioner is survived by Minor child

2. Father's/Husband Name of the Applicant :

3. Applicant's Photograph :

Affix a passport size Photograph
duly attested by a responsible
Officer of the Institute
APPLICANT'S PHOTOGRAPH

4. Correspondance address of the applicant :
(with City, State & Pincode)

5. Permanent address of the applicant :
(with City, State & Pincode)

6. Applicant's Date of Birth as per Institute's
Record :

7. (a) Applicant's Height :

(b) Applicant's Personal Identification Marks :

Indian Institute of Information Technology Allahabad
Application for Grant of Family Pension on the Death of Government Servant / Pensioner

8. Name of the deceased Govt. Servant / Pensioner :
9. Designation of deceased Govt. Servant :
10. Date of Birth of deceased Govt. Servant :
11. Date of Joining in previous Employment (if any): From To
(as Regular Employee)
12. Date of First Joining at IIIT Allahabad :
(as Regular Employee)
13. Total Length of Service rendered :
(as Regular Employee)
14. Last Pay Matrix Level (as per 7th CPC) of the deceased Govt. Servant :
15. Pension Pay Order No. of the deceased Pensioner, if any :
16. Date of death of the deceased Government Servant/Pensioner :
17. Office/Department in which deceased Government Servant/pensioner served last. :
(In the case of Educational Institution whether it is Government/ Aided/Panchayat/Municipal School and the District in which the Institution falls may also be stated)
18. If the applicant is guardian, his/her date of birth and relationship with the deceased Government Servant / Pensioner :
19. (i) If the applicant is widow/widower the details of the amount of service pension, if any which she/he may be in receipt on the date of death of the husband/wife. :
- (ii) If the widow/widower or the son/daughter is employed the details of such employment. :
20. Class of Pension admissible :
21. Indicate whether Family Pension is admissible from any other source :
(Military/Government of India /Local Body, etc.)

Indian Institute of Information Technology Allahabad
Application for Grant of Family Pension on the Death of Government Servant / Pensioner

22. Marital Status of the Applicant :
(Unmarried/Married/Divorced/Widowed)

23. Thumb and finger impressions of left hand
in case of male and, of right hand in case
of female applicant.

(Thumb) (Forefinger) (Middle Finger) (Ring Finger) (Little Finger)

24. Photograph of other nominated family members to receive family pension also to be
affixed duly attested (if applicable).

Son/Daughter as applicable

Signature

Son/Daughter as applicable

Signature

Indian Institute of Information Technology Allahabad
Application for Grant of Family Pension on the Death of Government Servant / Pensioner

25. Name and age of surviving widow/widower and children of the deceased Government Servant/Pensioner.

Sl. No.	Name	Date of Birth (a)	Relationship with the deceased Govt. Servant	Marital Status in case of children (b)	Present Address	Whether child is physically/ mentally challenged (c)
1						
2						
3						
4						
5						

(a) Self attested photocopies of proof of date of birth and photo ID is mandatory for all.

(b) Whether married/unmarried/widow/widower/divorcee.

(c) Self certified copies of relevant certificates to be enclosed.

Note: Above particulars may be given in the order of eligibility of the family pension.

26. Details of Bank Account of applicant

(a) Account Number* :

(b) Bank Name & Branch :

(c) Bank's IFSC code :

27. PAN No. of Applicant* :

28. Aadhar No. of Applicant* :

*Self attested photocopy of First Page of Bank Pass Book, PAN & Aadhar Card to be enclosed.

**Signature or
thumb impression
of the applicant**

Date:

Indian Institute of Information Technology Allahabad
Application for Grant of Family Pension on the Death of Government Servant / Pensioner

29. Specimen Signature of the Applicant :

30. Declaration by the Applicant

I hereby accept that if any excess payment on account of Pension/Gratuity including Death-cum-Retirement Gratuity is made to me, the over payment so made may subsequently be adjusted from the pension/gratuity which may be due/payable to me.

Date:

**Signature/Thumb Impression of
the Applicant**

NOTE-1 The term 'Family' for purpose of family pension {Rule 54(23)} shall be categorized as follows:

Category-I

- (a) Widow or widower, upto the date of death or re-marriage, whichever is earlier.
- (b) Son/daughter(including widow daughter upto the date of his/her marriage/re-marriage or till the date he/she starts earning or till the age of 25 years, whichever is the earliest.

Category –II

- (c) Unmarried/Widowed/Divorced daughter, not covered by Category-I above, upto the date of her marriage/re-marriage or till the date she starts earning or upto the date of death, whichever is the earliest.
- (d) Parents who were wholly dependent on the Government servant when he/she was alive provided the deceased employee had left behind neither a widow nor a child. Family pension to dependent parents, unmarried/widowed/divorced daughter will continue till the date of death.

Family pension to Unmarried/Widowed/Divorced daughters in Category II and dependent parents shall be payable only after the other eligible family members in Category I have ceased to be eligible to receive family pension and there is no disabled child to receive the family pension. Grant of family pension to children in respective categories shall be payable in order of their date of birth and younger of them will not be eligible for family pension unless the next above him/her has become ineligible for grant of family pension in that category.

Indian Institute of Information Technology Allahabad
Application for Grant of Family Pension on the Death of Government Servant / Pensioner

NOTE-2 The term 'Family' for purposes of Retirement/Death Gratuity(Rule 50) means and includes the following;-

- (a) wife or wives/husband including judicially separated wife or wives/husband in the case of a male/female Government servant respectively,
 - (b) son (s)
 - (c) unmarried daughter(s)
 - (d) widowed daughter(s)
- } including step and adopted.
- (e) father/mother including adoptive parents in case of individuals whose personal law permits adoption,
 - (f) brother(s) below the age of 18 years including stepbrothers, unmarried sisters and widow sisters including stepsisters,
 - (g) married daughter(s), and
 - (h) Children of a pre-deceased son.

Witnesses:

- 1. Signature:
- Name:
- Address:
-
- Mobile No.:

- 2. Signature:
- Name:
- Address:
-
- Mobile No.:

Date:

**Signature/Thumb Impression of
the Applicant**

Indian Institute of Information Technology Allahabad
Application for Grant of Family Pension on the Death of Government Servant / Pensioner

Enclosures:

- (a) Two copies of passport size photograph of the applicant.
 - (b) Certificate (s) of age showing the date of birth of the children. The certificate should be from the Municipal Authorities or from the Local Panchayat or from The Head of a recognised school if the child is studying in such school.
 - (c) Proof for Death of deceased Govt. Servant (duly attested copy) should be attached
 - (d) Heir ship Certificate (original or attested copy) issued by Tahsildar/Court of Law should be furnished (if applicable)
 - (e) Where claim is made by guardian, a guardianship certificate issued by Court of Law should be furnished
 - (f) In case of claim by a widow who happened to be the second wife of the deceased, the information whether :-
 - The first wife is alive or not, whether the second marriage had taken place after the demise of the first wife,
 - The children are through the first wife or second wife etc., should be also be furnished.
-

Certified that the entries made by the deceased nominee / guardian against the grant of Family Pension have been verified and found correct as per the record.

**Dealing Assistant
(Estt. Section)**

Joint Registrar (Establishment)

Date _____

Forwarded to:

- Assistant Registrar(F & A) - for further necessary action.